

File



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNIANG BAYAN
(Office of the Municipal Council)

August 27, 2026

HON. MANUEL O. ALAMEDA, SR.

Provincial Vice Governor
Province of Surigao del Sur
Tandag City

Thru: **MR. EDGAR G. PEREZ II, JD**

Secretary to the Sangguniang Panlalawigan

GENTLEMEN/LADIES:

Submitting to your Office for review, pursuant to Section 56 of the Local Government Code, 3 copies of **MUNICIPAL ORDINANCE NO. 13, Series of 2026, entitled: "AN ORDINANCE AMENDING SECTION 3 AND SECTION 8 OF MUNICIPAL ORDINANCE NO. 08, SERIES OF 2022, ENTITLED: "AN ORDINANCE CREATING THE PEOPLE'S COUNCIL OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF SURIGAO DEL SUR, PROVIDING ITS DUTIES AND FUNCTIONS AND FOR OTHER PURPOSES"**

Certification of the undersigned is also submitted, containing the proof of posting of the ordinance in three (3) conspicuous places in the municipality and in the social media account of the Local Legislative Department through Facebook, with account name: "Marikhatag Legislative".

Respectfully yours,

MARIA JEANETTE PANTALEON-CRUZ
Secretary to the Sangguniang Bayan



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

CERTIFICATION

THIS IS TO CERTIFY THAT, Municipal Ordinance no. 13, Series of 2026, entitled: **"AN ORDINANCE AMENDING SECTION 3 AND SECTION 8 OF MUNICIPAL ORDINANCE NO. 08, SERIES OF 2022, ENTITLED: "AN ORDINANCE CREATING THE PEOPLE'S COUNCIL OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF SURIGAO DEL SUR, PROVIDING ITS DUTIES AND FUNCTIONS AND FOR OTHER PURPOSES"** has not undergone or been subjected to Public Hearing, there being no provisions for penalties or fines nor taxes, fees and charges specified therein.

THIS IS TO CERTIFY FURTHER, THAT the abovementioned ordinance was not published in a newspaper of general circulation but however posted in three conspicuous places of the municipality and in the social media account of the Local Legislative Department through Facebook, with account name: "Marikhatag Legislative".

DONE this 27th day of August, 2026 at the office of the Secretary to the Sangguniang Bayan, municipality of Marikhatag.

MARIA JEANETTE PANTALEON-CRUZ
Secretary to the Sangguniang Bayan



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNIANG BAYAN
(Office of the Municipal Council)

**EXCERPT FROM THE MINUTES OF THE 52ND REGULAR SESSION OF THE
SANGGUNIANG BAYAN OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF
SURIGAO DEL SUR, HELD ON JULY 8, 2026 AT THE LEGISLATIVE SESSION HALL**

PRESENT:

Hon. Charlito R. Lerog
Municipal Vice Mayor
(Presiding Officer)

Hon. Rebecca S. Polinar	- Member, Sangguniang Bayan
Hon. Laurence T. Navarro	- Member, Sangguniang Bayan
Hon. Rene D. Pascual	- Member, Sangguniang Bayan
Hon. Ronald D. Mendoza	- Member, Sangguniang Bayan
Hon. Cherly R. Pacheco	- Member, Sangguniang Bayan
Hon. Elpedio L. Lamela, Jr.	- Member, Sangguniang Bayan
Hon. Olympiades F. Gomez, Jr.	- Member, Sangguniang Bayan
Hon. Teotico L. Lozada	- Member, Sangguniang Bayan
Hon. Dionesio P. Gomez	- Pres., Liga ng mga Brgy. Ex Officio SB Member
Hon. Julieta T. Sanchez	- Indigenous People's Member Rep./ Ex-Officio Member
Hon. Jeramie R. Palma	- Pambayang Pederasyon ng Sangguniang Kabataan/Ex-Officio Member

ABSENT : NONE :

MUNICIPAL ORDINANCE NO. 13
(Series of 2026)

**AN ORDINANCE AMENDING SECTION 3 AND SECTION 8 OF MUNICIPAL
ORDINANCE NO. 08, SERIES OF 2022, ENTITLED: "AN ORDINANCE
CREATING THE PEOPLE'S COUNCIL OF THE MUNICIPALITY OF MARIHATAG,
PROVINCE OF SURIGAO DEL SUR, PROVIDING ITS DUTIES AND FUNCTIONS
AND FOR OTHER PURPOSES"**

**INTRODUCED BY HON. REBECCA S. POLINAR
AND HON. CHERLY R. PACHECO**

WHEREAS, the primary purpose of a People's Council in the municipality is
to institutionalize citizen participation and empower civil society in local
governance and decision-making;

APPROVED :


BENJAMIN T. FAZON, JR.
Municipal Mayor

X-----X

WHEREAS, requiring a one-year existence for Civil Society Organization (CSO) before accreditation can hinder grassroots engagement and exclude active volunteers and by removing this barrier ensures quick integration of fresh community voices into local governance, prevents the exclusion of urgent new initiatives, and maximizes immediate civic energy, thus, this is very objective of this ordinance.

NOW THEREFORE

BE IT ENACTED, by the Sangguniang Bayan of Marihatag, Surigo del Sur, during its regular session duly assembled that:

SECTION 1. Amendment of Section 3. Section 3 of Municipal Ordinance No. 08, Series of 2022, is hereby amended **FROM**:

"SECTION 3. - ACCREDITATION OF NGOS, POs AND CSOs. - Any Marihatag, Surigao del Sur based non-government organization or people's organization or civil society organization in active operation for at least one (1) year and/or who are duly registered by any government agencies authorized by law or national policy, may be registered and accredited by the Sangguniang Bayan upon submission of and/or compliance with the following requirements:

- a. Proof of existence and operation in Marihatag, Surigao del Sur for at least one (1) year prior to the application for accreditation;
- b. Registration Certificate from any government agencies authorized by law or national policy;
- c. Proof of activities held in pursuit of developmental objectives or of organizational activities conducted;
- d. Program of activities planned for the year following the date of application for accreditation;
- e. Copies of its constitution, by-laws and/or articles of incorporation;
- f. Lists of its officers and members of good standing;
- g. Financial statement and declaration of assets and liabilities; and
- h. Board resolution manifesting a decision to seek accreditation and participation under this Ordinance.

Coalitions, alliances and federations of NGOs, POs and CSOs shall not be entitled to a separate accreditation if at least 50 percent of its members are already accredited as individual NGOs, POs and CSOs.

APPROVED :


BENJAMIN T. FAXON, JR.
Municipal Mayor

X-----X

An NGO or PO or CSO whose application for accreditation has been approved shall be issued a certificate of accreditation containing, among others, the terms and conditions for the maintenance of its accredited status.

The Sangguniang Bayan, however, may from time to time, and in consultation with the People's Council, impose such other requirements and condition for accreditation as it may deem appropriate to best adhere to the principles behind this Ordinance.

Any NGO or PO or CSO already accredited by the Municipal Government prior to the effectivity hereof need not apply again for accreditation for purposes of this Ordinance, unless its accreditation has in the meantime been withdrawn.

The accreditation of CSOs, NGOs and/or POs shall be made within sixty (60) days from the organization of the newly elected Sangguniang Bayan. This however not preclude the continuing accreditation as the term of incumbent Sangguniang Bayan is still effective."

SHALL NOW BE READ AS FOLLOWS:

SECTION 3. - ACCREDITATION OF NGOs, POs AND CSOs. - Any Marihatag, Surigao del Sur based non-government organization or people's organization or civil society organization who are duly registered by any government agencies authorized by law or national policy, may be registered and accredited by the Sangguniang Bayan upon submission of and/or compliance with the following requirements:

1. For New Applicants:

- a. Registration Certificate from any government agencies authorized by law or national policy;
- b. Program of activities planned for the year following the date of application for accreditation;
- c. Copies of its constitution, by-laws and/or articles of incorporation;
- d. Lists of its officers and members of good standing;
- e. Board resolution manifesting a decision to seek accreditation and participation under this Ordinance.

2. For Renewal of accreditation.

- a. Proof of existence and operation in Marihatag, Surigao del Sur for at least one (1) year prior to the application for accreditation;

APPROVED :


BENJAMIN T. FAZON, JR.
Municipal Mayor

X-----X

- b. Registration Certificate from any government agencies authorized by law or national policy;
- c. Proof of activities held in pursuit of developmental objectives or of organizational activities conducted;
- d. Program of activities planned for the year following the date of application for accreditation;
- e. Copies of its constitution, by-laws and/or articles of incorporation;
- f. Lists of its officers and members of good standing;
- g. Financial statement and declaration of assets and liabilities; and
- h. Board resolution manifesting a decision to seek accreditation and participation under this Ordinance.

Coalitions, alliances and federations of NGOs, POs and CSOs shall not be entitled to a separate accreditation if at least 50 percent of its members are already accredited as individual NGOs, POs and CSOs.

An NGO or PO or CSO whose application for accreditation has been approved shall be issued a certificate of accreditation containing, among others, the terms and conditions for the maintenance of its accredited status.

The Sangguniang Bayan, however, may from time to time, and in consultation with the People's Council, impose such other requirements and condition for accreditation as it may deem appropriate to best adhere to the principles behind this Ordinance.

Any NGO or PO or CSO already accredited by the Municipal Government prior to the effectivity hereof need not apply again for accreditation for purposes of this Ordinance, unless its accreditation has in the meantime been withdrawn.

The accreditation of CSOs, NGOs and/or POs shall be made within sixty (60) days from the organization of the newly elected Sangguniang Bayan. This however not preclude the continuing accreditation as the term of incumbent Sangguniang Bayan is still effective.

SECTION 2. AMENDMENT OF SECTION 8 – CREATION. Section 8 is hereby amended **FROM:**

SECTION 8. - CREATION. – The Sangguniang Bayan, through the CSO Desk Officer, shall issue a Notice of Call for the creation of the People's Council to all accredited, registered and recognized CSOs, NGOs and/or POs. The Sangguniang Bayan shall ensure that copies of the Notice of Call for creation of the People's Council are prominently posted in at least three (3) conspicuous places within the municipality. The same shall also be posted in the LGU website, social and/or print media, if applicable.

APPROVED :


BENJAMINT T. FAZON, JR.
Municipal Mayor

X-----X

Every organization seeking to join the People's Council shall submit one (1) copy each of the following requirements to the Sangguniang Bayan, through the CSO Desk Officer:

- a. People's Council Membership Form;
- b. Letter of Intent to be included as of member of the People's Council;
- c. Proof of existence and operation in the municipality for at least on (1) year prior to the date of application for membership;
- d. Proof of activities held in pursuit of developmental objectives or organizational activities conducted;
- e. Program of activities planned for the year following the date of application for membership;
- f. Copy of Constitution and By-Laws and/or Articles of Incorporation;
- g. List of its officers and members in good standing and their respective addresses;
- h. Financial Statement and Declaration of Assets and Liabilities, if applicable; and
- i. Certificate or Registration or Certificate of Accreditation, if applicable.

The CSO Desk Officer, in close coordination with Sangguniang Bayan shall evaluate all received applications on the basis of the following criteria:

- a. Organization purposes and objectives which include community organization and development, institution-building, local enterprise development, livelihood development, capacity-building, and similar development objectives and considerations;
- b. Community-based and sectoral based with project development and implementation track record in the municipality for at least one (1) year; and
- c. Reliability as evidenced by the preparation of annual reports and conduct of annual meetings duly certified by the secretary of the organization.

The CSO Desk Officer shall prepare the list of qualified CSOs, and from the list, the Sangguniang Bayan shall issue a Certificate of Authorization to each of the qualified CSOs, as a legitimate organization, authorizing them to be represented as a members in the People's Council. Only CSOs that have been issued a Certificate of Authorization by the Sangguniang Bayan shall be allowed to nominate any of their members/officers to be a representative to the People's Council.

The Sangguniang Bayan, through a resolution, shall initiate and facilitate the formal creation of a People's Council thirty (30) days after the issuance of the Call for the Creation of the People's Council.

APPROVED:


BENJAMIN T. FAZON, JR.
Municipal Mayor

WHICH SHALL NOW BE READ AS FOLLOWS:

SECTION 8. - CREATION. – The Sangguniang Bayan, through the CSO Desk Officer, shall issue a Notice of Call for the creation of the People's Council to all accredited, registered and recognized CSOs, NGOs and/or POs. The Sangguniang Bayan shall ensure that copies of the Notice of Call for creation of the People's Council are prominently posted in at least three (3) conspicuous places within the municipality. The same shall also be posted in the LGU website, social and/or print media, if applicable.

Every organization seeking to join the People's Council shall submit one (1) copy each of the following requirements to the Sangguniang Bayan, through the CSO Desk Officer:

- a. People's Council Membership Form;
- b. Letter of Intent to be included as of member of the People's Council;
- c. Proof of activities held in pursuit of developmental objectives or organizational activities conducted;
- d. Program of activities planned for the year following the date of application for membership;
- e. Copy of Constitution and By-Laws and/or Articles of Incorporation;
- f. List of its officers and members in good standing and their respective addresses;
- g. Financial Statement and Declaration of Assets and Liabilities, if applicable; and
- h. Certificate or Registration or Certificate of Accreditation, if applicable.

The CSO Desk Officer, in close coordination with Sangguniang Bayan shall evaluate all received applications on the basis of the following criteria:

- d. Organization purposes and objectives which include community organization and development, institution-building, local enterprise development, livelihood development, capacity-building, and similar development objectives and considerations;
- e. Community-based and sectoral based with project development and implementation track record in the municipality for at least one (1) year; and
- f. Reliability as evidenced by the preparation of annual reports and conduct of annual meetings duly certified by the secretary of the organization.

APPROVED :


BENJAMINT T. FAZON, JR.
Municipal Mayor

X-----X

The CSO Desk Officer shall prepare the list of qualified CSOs, and from the list, the Sangguniang Bayan shall issue a Certificate of Authorization to each of the qualified CSOs, as a legitimate organization, authorizing them to be represented as a members in the People's Council. Only CSOs that have been issued a Certificate of Authorization by the Sangguniang Bayan shall be allowed to nominate any of their members/officers to be a representative to the People's Council.

The Sangguniang Bayan, through a resolution, shall initiate and facilitate the formal creation of a People's Council thirty (30) days after the issuance of the Call for the Creation of the People's Council.

Section 3. REPEALING CLAUSE. All ordinances, resolutions, orders, memoranda and other issuances not in accordance or inconsistent with this ordinance are hereby repealed or modified accordingly.

Section 4. SEPARABILITY CLAUSE. If, for any reason, any part or provision of this Ordinance, held as unconstitutional or invalid, other parts or provisions which are not affected thereby shall continue to be in full force and effect.

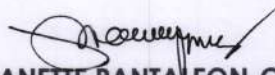
Section 5. EFFECTIVITY. This ordinance shall take effect upon approval and 15 days after posting in three conspicuous places in the municipality of Marihatag.

ENACTED this 8th day of July 2026, at the Sangguniang Bayan Session Hall, Municipality of Marihatag, Province of Surigao del Sur, Philippines.



CHARLITO R. LEROG
Municipal Vice Mayor
(Presiding Officer)

ATTESTED:



MARIA JEANETTE PANTALEON-CRUZ
Secretary to the Sangguniang Bayan

APPROVED by this Honor, the Municipal Mayor on this 25th day of August, 2026.



BENJAMIN T. FAZON, JR.
Municipal Mayor



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIHATAG

TANGGAPAN NG SANGGUNIANG BAYAN
(Office of the Municipal Council)

EXCERPT FROM THE MINUTES OF THE 19TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF SURIGAO DEL SUR, HELD ON NOVEMBER 23, 2022 AT THE LEGISLATIVE SESSION HALL

PRESENT:

Hon. Elpedio L. Lamela, Jr.
Member, Sangguniang Bayan
(Presiding Officer – Pro-Tempore)

Hon. Olympiades F. Gomez, Jr.,	- Member, Sangguniang Bayan
Hon. Adela C. Fazon	- Member, Sangguniang Bayan
Hon. Ronald I. Magallano	- Member, Sangguniang Bayan
Hon. Jerry A. Curada	- Member, Sangguniang Bayan
Hon. Nilson D. Malazarte	- Member, Sangguniang Bayan
Hon. Eufracito O. Alvizo	- Member, Sangguniang Bayan
Hon. Lamberto C. Navarro, Jr.	- Member, Sangguniang Bayan
Hon. Julieto T. Sanchez	- Municipal IPMR/Ex-Officio SB Member
Hon. Leonardo S. Tomalon, Jr.	- Pres., Liga ng mga Brgy. Ex Officio SB Member

ON OFFICIAL BUSINESS :

Hon. Kevin M. Macheca	- President, Ng Sangguniang Kabataan/Ex-Officio SB Member
-----------------------	--

ON LEAVE :

Hon. Jovita S. Umapas	- Municipal Vice Mayor
-----------------------	------------------------

ABSENT : NONE :

MUNICIPAL ORDINANCE NO. 08
(Series of 2022)

AN ORDINANCE CREATING THE PEOPLE'S COUNCIL OF THE MUNICIPALITY OF MARIHATAG, PROVINCE OF SURIGAO DEL SUR, PROVIDING ITS DUTIES AND FUNCTIONS AND FOR OTHER PURPOSES

INTRODUCED BY HON. OLYMPIADES F. GOMEZ, JR.

Be it ordained by the Sangguniang Bayan of the municipality of Marikhatag, in a session duly assembled, that:

SECTION 1. - DECLARATION OF PRINCIPLES. - The Municipal Government of Marikhatag, Surigao del Sur, as a creation of the Sovereign People, shall at all times adhere to the following principles of governance:

APPROVED:

JUSTIN MARC L. PELENIO
Municipal Mayor

a. The will of the people shall always reign supreme. It shall be the prime responsibility of any government to ensure that such will is at all times manifested and enforced.

b. The will of the people can best be determined if they organize themselves to address their sectoral or common concerns.

c. Governance is best effected if its responsibilities are shared by the people. A system of partnership between the governor and the governed shall guarantee that sovereignty effectively resides in the people.

GO-NGO-PO PARTNERSHIP

SECTION 2. - DECLARATION OF INTENT TO ENTER INTO PARTNERSHIP WITH NGOS AND POS. - The Municipality of Marihatag hereby declares itself open to a partnership with duly accredited Marihatag-based people's organizations and non-government organizations in the conception, implementation and evaluation of all government activities and functions.

As used in this Ordinance, the following terms shall mean:

- a. Civil Society Organization (CSO) – refers to a non-state and non-profit association that works to improve society and the human condition. Basic types of CSO include non-governmental organization, people's organization, civic organizations, community-based organization, faith-based organization, cooperative, social movement, professional group, and business group.
- b. People's Organization (POs) – refers to an association of residents in a barangay, or barangays, established to promote public interest and with an identifiable leadership structure and membership. People's organizations are often formed among the disadvantaged sectors of society such as the farmer-peasant, artisanal fisher folk, workers in the formal sector and migrant workers, workers in the informal sector, indigenous people and cultural communities, women, differently-abled persons, senior citizens, victims of calamities and disasters, youth and students, children and urban poor; provided, that organizations of government employees shall not qualify as people's organizations under this ordinance.
- c. Non-Government Organizations (NGOs) – refers to a non-stock, non-profit organization that works with different sectors and communities, promoting their general welfare and development, provide a wide range of services for people's organization and tends to operate with full time staff. Social development organization, foundations and independent research institutions fall in this category.

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

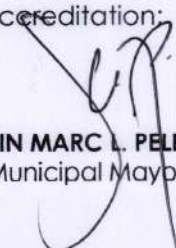
- d. Registered Organization – refers to an organization that obtains registration from the Securities and Exchange Commission, Cooperative Development Authority, Department of Labor and Employment, or any other national government agency that is empowered by law or policy to register such organizations.
- e. Accredited Organization-refers to an organization that obtains accreditation from a local government unit within sixty (60) days from the organization of the newly-elected Sangguniang Bayan for the purpose of representation to a local special body, and after the prescribed 60-day period for other purposes, such as participation in local government programs or membership in People's Council.
- f. Recognized Organization – refers to an organization allowed by the Sangguniang Bayan to participate in a local special body for purposes of meeting the minimum requirements for membership. An organization may only be recognized if it meets all other criteria except for lack of one (1) requirement for accreditation.
- g. People's Council – refers to a body composed of representatives from CSOs that are, at least recognized by the LGU, and which shall be created in the municipality.

The record, more than what is stated in the articles of incorporation, constitution or by-laws of the NGO and PO, shall determine whether the aggrupation is primarily organized for religious purposes or partisan politics.

SECTION 3. - ACCREDITATION OF NGOs, POs AND CSOs. - Any Marihatag, Surigao del Sur based non-government organization or people's organization or civil society organization in active operation for at least one (1) year and/or who are duly registered by any government agencies authorized by law or national policy, may be registered and accredited by the Sangguniang Bayan upon submission of and/or compliance with the following requirements:

- a. Proof of existence and operation in Marihatag, Surigao del Sur for at least one (1) year prior to the application for accreditation;
- b. Registration Certificate from any government agencies authorized by law or national policy;
- c. Proof of activities held in pursuit of developmental objectives or of organizational activities conducted;
- d. Program of activities planned for the year following the date of application for accreditation;

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

- d. Copies of its constitution, by-laws and/or articles of incorporation;
- e. Lists of its officers and members of good standing;
- f. Financial statement and declaration of assets and liabilities; and
- g. Board resolution manifesting a decision to seek accreditation and participation under this Ordinance.

Coalitions, alliances and federations of NGOs, POs and CSOs shall not be entitled to a separate accreditation if at least 50 percent of its members are already accredited as individual NGOs, POs and CSOs.

An NGO or PO or CSO whose application for accreditation has been approved shall be issued a certificate of accreditation containing, among others, the terms and conditions for the maintenance of its accredited status.

The Sangguniang Bayan, however, may from time to time, and in consultation with the People's Council, impose such other requirements and condition for accreditation as it may deem appropriate to best adhere to the principles behind this Ordinance.

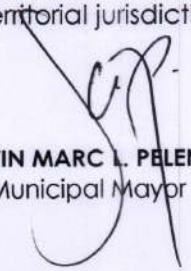
Any NGO or PO or CSO already accredited by the Municipal Government prior to the effectivity hereof need not apply again for accreditation for purposes of this Ordinance, unless its accreditation has in the meantime been withdrawn.

The accreditation of CSOs, NGOs and/or POs shall be made within sixty (60) days from the organization of the newly elected Sangguniang Bayan. This however not preclude the continuing accreditation as the term of incumbent Sangguniang Bayan is still effective.

SECTION 4. - WITHDRAWAL OF ACCREDITATION. - The Sangguniang Bayan may, in consultation with the People's Council and after hearing, withdraw any accreditation granted to any non-government organization, people's organization or civil society organization for violation of any provision of this Ordinance or for failure to comply with any of the conditions for accreditation.

SECTION 5. - RIGHTS AND PRIVILEGES OF ACCREDITED NGOS, POS AND CSOS. - Accredited NGOs, POs and CSOs may enter into joint ventures and other cooperative undertakings with the local government to engage in the delivery of certain basic services, capability-building and livelihood projects, and to develop local enterprises designed to improve productivity and income, diversify agriculture, spur rural industrialization, promote ecological balance, and enhance the economic and social well-being of the people within the framework of equitable and sustainable development. The Municipal Government may provide assistance, financial or otherwise, to accredited NGOs, POs and or CSOs for economic, socially-oriented, environmental, or cultural projects to be implemented within the territorial jurisdiction of the municipality.

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

CIVIL SOCIETY ORGANIZATION (CSO) DESK OFFICER

SECTION 6. CREATION OF CSO DESK OFFICER. – A CSO Desk Officer which shall be responsible for the handling of all CSO-related concerns in the municipal jurisdiction of Marihatag, including but not limited to, provision of technical and administrative support is hereby created.

The CSO Desk Officer shall be designated through an Executive Order and shall perform the functions as stated in Section 7 of this Ordinance. The designated CSO Desk Officer should preferably have prior experience in being a member or partner or is working or engage in activities providing technical and administrative support to CSOs. He/she shall not be related within the fourth civil degree of consanguinity or affinity to the appointing or recommending authority. The CSO Desk Officer shall not, in any way unduly benefit from the program, and shall at all times adhere to Republic Act No. 2019 or the Anti-Graft and Corruption Practices Act.

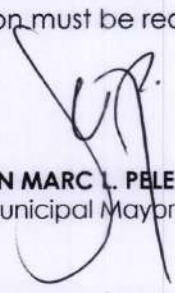
SECTION 7. DUTIES AND FUNCTIONS OF THE CSO DESK OFFICER. The CSO Desk Officer shall have the following functions:

- a. Serve as a venue to document and address the issues and concerns of CSOs in the municipality;
- b. Assist CSO intending to apply for accreditation to a local special body and/or participate in the local government programs, including the People's Council; and
- c. Encourage the active participation of CSOs in all local governance processes from planning, implementing, monitoring and evaluating programs, projects and activities through the spirit of volunteerism.

A functional CSO Desk shall be provided with basic facilities and monitoring tools, such as:

- a. Equipment and supplies for documenting and monitoring the applications and queries received by the Desk;
- b. Furniture such as separate cabinet or designated storage place where files could be safely kept and maintained. Access to its contents must be controlled by the CSO Desk Officer; and
- c. Monitoring tools such as Referral Form, Feedback Form, and Application Form for Accreditation must be readily available.

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

PEOPLE'S COUNCIL

SECTION 8. - CREATION. – The Sangguniang Bayan, through the CSO Desk Officer, shall issue a Notice of Call for the creation of the People's Council to all accredited, registered and recognized CSOs, NGOs and/or POs. The Sangguniang Bayan shall ensure that copies of the Notice of Call for creation of the People's Council are prominently posted in at least three (3) conspicuous places within the municipality. The same shall also be posted in the LGU website, social and/or print media, if applicable.

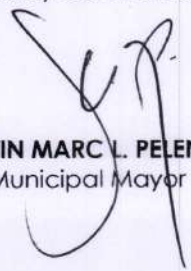
Every organization seeking to join the People's Council shall submit one (1) copy each of the following requirements to the Sangguniang Bayan, through the CSO Desk Officer:

- a. People's Council Membership Form;
- b. Letter of Intent to be included as of member of the People's Council;
- c. Proof of existence and operation in the municipality for at least on (1) year prior to the date of application for membership;
- d. Proof of activities held in pursuit of developmental objectives or organizational activities conducted;
- e. Program of activities planned for the year following the date of application for membership;
- f. Copy of Constitution and By-Laws and/or Articles of Incorporation;
- g. List of its officers and members in good standing and their respective addresses;
- h. Financial Statement and Declaration of Assets and Liabilities, if applicable; and
- i. Certificate or Registration or Certificate of Accreditation, if applicable.

The CSO Desk Officer, in close coordination with the Sangguniang Bayan shall evaluate all received applications on the basis of the following criteria:

- a. Organization purposes and objectives which include community organization and development, institution-building, local enterprise development, livelihood development, capacity-building, and similar development objectives and considerations;
- b. Community-based and sectoral based with project development and implementation track record in the municipality for at least one (1) year; and
- c. Reliability as evidenced by the preparation of annual reports and conduct of annual meetings duly certified by the secretary of the organization.

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

The CSO Desk Officer shall prepare the list of qualified CSOs, and from the list, the Sangguniang Bayan shall issue a Certificate of Authorization to each of the qualified CSOs, as a legitimate organization, authorizing them to be represented as a members in the People's Council. Only CSOs that have been issued a Certificate of Authorization by the Sangguniang Bayan shall be allowed to nominate any of their members/officers to be a representative to the People's Council.

The Sangguniang Bayan, through a resolution, shall initiate and facilitate the formal creation of a People's Council thirty (30) days after the issuance of the Call for the Creation of the People's Council.

SECTION 9. COMPOSITION OF THE PEOPLE'S COUNCIL. The People's Council shall be composed of the representatives from the CSOs in the locality. The Council shall represent local people's organizations and sectors such as, but not limited to:

- a. Farmers and landless rural workers;
- b. Artisanal fisherfolks;
- c. Urban Poor;
- d. Indigenous cultural communities/Indigenous People's;
- e. Workers in the formal sector and migrant workers;
- f. Workers in the informal sector;
- g. Women;
- h. Youth and students;
- i. Persons with disabilities;
- j. Victims of disasters and calamities;
- k. Senior citizens;
- l. Children;
- m. Cooperatives; and
- n. Other relevant sectors with existing or operating organizations in the municipality.

SECTION 10. PEOPLE'S COUNCIL AUTONOMY AND PREROGATIVES. The People's Council shall have the autonomy to elect from among its members their set of officers and determine their internal rules.

The People's Council shall have the sole prerogative to identify their principal and alternate representatives in various local government councils, committees, task forces or special bodies while they sit as members whose number of membership is stipulated in all applicable rules, laws and regulations. In the selection of CSO representatives to the various government bodies, the People's Council shall ensure at least forty percent (40%) membership of the women sector as prescribed by RA 9710 or Magna Carta or Women of 2009 is followed.

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

The People's Council, once created, shall file a petition for recognition to the Sangguniang Bayan. The SB, in turn, shall issue a Certificate of Recognition to the People's Council within thirty (30) days from the filing of a petition for recognition and pass a resolution stating the rights and privileges of the recognized People's Council.

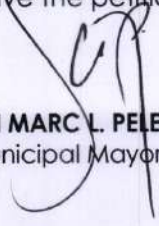
SECTION 11. POWERS AND RESPONSIBILITIES OF THE PEOPLE'S COUNCIL. The People's Council shall have the following responsibilities:

- a. Ensure that all their member organizations are adequately represented in the Council;
- b. Actively participate in the planning, implementation, monitoring and evaluation of the projects, programs, and activities in the LGU;
- c. The Council's representative in the Local Development Council shall assist in mobilizing people's participation in every local development effort;
- d. Guarantee the autonomy of the People's Council and its member organizations by not allowing it to be influenced or used for purposes of partisan politics or religious purposes;
- e. Ensure their strict adherence to the Sangguniang Bayan Resolution providing for the Council's rights and privileges, provided that it does not limit their right to responsibly participate in local governance processes; and
- f. Elect a member as a nominee to the Provincial People's Council.

SECTION 12. - STRUCTURES AND INTERNAL RULES. - The People's Council shall determine its own organizational structures and internal rules, but shall at all times provide for adequate consultation mechanisms for purposes of obtaining the views and suggestions of all political parties or movements, government employees' organizations, other non-accredited but legitimate NGOs, POs and/or CSOs, and accredited NGOs, POs and/or CSOs which are not members of the Council; **Provided, that** no such political party, government employees' organization or nonaccredited NGO, PO and/or CSOs may be nominated by the Council for membership in the municipality's special bodies nor may they be granted the rights and privileges of accredited NGOs, POs and/or CSOs under this Ordinance; and, **Provided, further,** that no provision herein shall be interpreted to prohibit the Council from changing its name or from being organized other than for purposes of this Ordinance.

SECTION 13. - RECOGNITION. - There shall only be one (1) People's Council which shall be recognized by the Sangguniang Bayan within thirty (30) days from the filing of the petition for recognition. If only one petition is filed and the Sanggunian fails to deny the same within the said period, the petition shall be deemed automatically granted. Should more than one petition be filed, the Sanggunian shall, within the same period of thirty (30) days, exert its best efforts to allow the petitioner to form a single Council. Failure of which the Sanggunian shall, within fifteen (15) days, resolve the petitions based on all of the following:

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

- a. The petitioner with the most number of member organizations;
- b. The petitioner with the most number of individual members;
- c. The petitioner which is representative of the most number of sectors, interests or concerns;
- d. The petitioner with the most credible track record of inter-organization activities and cooperative undertakings between and among its members; and
- e. The petitioner which is most capable of exercising the powers and responsibilities of the People's Council.

Recognition once granted, shall not be withdrawn except upon an action of a petitioner and upon showing that the People's Council no longer possesses most of the foregoing qualifications or has allowed itself or any of its members to engage primarily in, or to be used primarily for, religious purposes and/or partisan political activities.

The Sangguniang Bayan shall not entertain and exercise jurisdiction over internal and/or inter-organizational conflicts within the People's Council.

Participation of the People's Council or any of its member organization in the conception, implementation and evaluation of government activities and functions shall be without any compensation or remuneration except for mobilization and other incidental expenses incurred during their participation of any activities of the Municipal Government.

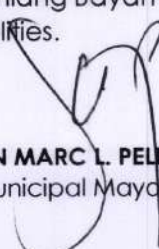
SECTION 14. - NON-PARTISAN NATURE OF THE PEOPLE'S COUNCIL. -The People's Council shall not engage in, or allow itself or its member organizations to be used for purposes of, partisan politics and shall adopt such measures to ensure that it is adequately shielded from any political partisanship or influence.

For purposes of this Ordinance, partisan politics shall refer to any activity statement or manifestation which solely or primarily serves to campaign for or against any particular political party or any candidate for any elective public office.

SECTION 15. - AMENDMENT OF COMPOSITION OF MUNICIPAL GOVERNMENT BODIES. - The existing compositions of the Municipal Government's committees, boards, councils, task forces, special bodies are hereby amended and modified to accommodate the membership and participation therein of the People's Council or its representatives as herein mandated.

SECTION 16 - TRANSITORY PROVISION. - The power and responsibilities of the People's Council as provided under **Section 11** hereof shall not be exercised unless and until the People's Council has been recognized and has manifested by resolution to the Sangguniang Bayan that it is ready to exercise and to perform such powers and responsibilities.

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

Pending such resolution by the People's Council, it may, after recognition, send representatives only to such boards, councils, committees, task forces or special bodies as it may deem appropriate. However, such representatives may not vote nor their attendance counted for purposes of determining a quorum, unless their appointment to represent the Council is made known to the Sangguniang Bayan within thirty (30) days after the Council's recognition.

RIGHT TO SELF-ORGANIZATION

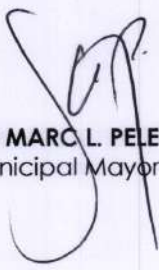
SECTION 17. - RIGHT TO SELF-ORGANIZATION. - It shall be the joint responsibility of the Municipal Government and the People's Council to organize the Marihatagnons into cooperatives, labor unions, interest groups, non-government organizations, sectoral organizations and/or people's organizations, or to encourage and support their own efforts towards self-organization to address their common concerns, to promote their common welfare, and/or to serve the municipality or their communities and interests.

SECTION 18. - FUNDING. - An annual appropriation of THREE HUNDRED THOUSAND PESOS (P300,000.00) shall be appropriated for the next three (3) years for purposes of community organizing, capacity development trainings, attendance to meetings/seminars, establishment of cooperatives, people's and nongovernment organizations, interest groups, labor unions and other activities which promote and advance the people's right to self-organization.

No part of the public funds, however, shall be used to support any activity which is intended for religious purposes or as a form of partisan politics. In no case shall funds be used other than for organizing purposes as defined by the People's Council and approved by the Sanggunian Bayan.

The People's Council and the Municipal Government shall form a joint committee to prepare a three-year program for the budget herein appropriated and the guidelines for the disbursement of funds for approval by the Sangguniang Bayan and subject to existing accounting rules and regulations. Once approved, such program and guidelines shall not be modified except upon the concurrence of the People's Council.

APPROVED:


JUSTIN MARC L. PELENIO
Municipal Mayor

GENERAL PROVISIONS

SECTION 19. - PUBLIC HEARINGS AND CONSULTATIONS, REFERENDA AND PLEBISCITES. - It shall be the principal obligation of the Municipal Government to conduct regular public, barangay and sectoral hearings and consultations on all matters affecting the general welfare, and/or submit all controversial issues and legislations to the people in a referendum or plebiscite specially called for the purpose, upon two-thirds vote of the Sangguniang Bayan and subject to the provisions of existing laws.

SECTION 20. - INFORMATION BOARDS AND SUGGESTION BOXES. - Information boards and suggestion boxes shall be provided, maintained and controlled by the Municipal Government in each barangay, at the public plazas, municipal hall compound, public markets, schools, government offices, and at such public places accessible to the people, which boards and boxes shall be other than those maintained by the barangays and the national government, and shall be controlled solely by the Municipal Government.

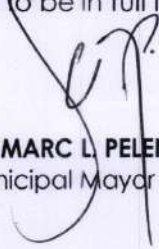
Copies of the contents of the suggestion boxes shall be timely furnished the Office of the City Mayor, the members of the Sangguniang Bayan and the People's Council.

SECTION 21. - EDUCATIONAL PROGRAMS ON EMPOWERMENT AND SUSTAINABLE DEVELOPMENT. - The Municipal Government shall maintain a daily radio and/or social media account information program on its policies, programs, projects and activities in at least one credible and popular radio station and/or social media account to adequately inform the people on issues and matters affecting their rights and welfare. The Municipal Library shall develop and implement a public information, cultural and general education program for the people through films, video and other visual aids. The Municipal Government and the People's Council shall jointly create and provide for the composition of a Municipal Council for Marikhatag History, Culture and Arts. Such Council shall be institutionalized by an ordinance and an annual appropriation, and shall be separate and independent of any other body for the promotion of the national culture and arts.

SECTION 22. - REPEALING CLAUSE. - All resolutions, ordinances and executive issuances, or provisions thereof, which are inconsistent with any of the provisions hereof are hereby accordingly repealed, amended and/or modified.

SECTION 23. - SEPARABILITY CLAUSE. - Should any provision of this ordinance be subsequently declared unconstitutional or ultra vires, the rest of the provisions not so declared shall remain to be in full force and effect.

APPROVED:


JUSTIN MARC L. PELEÑO
Municipal Mayor

SECTION 24. - EFFECTIVITY CLAUSE. - This ordinance shall take effect immediately upon approval.

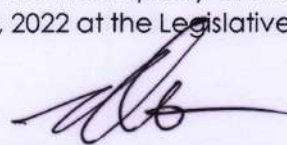
SO ORDAINED.

xxx

xxx

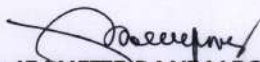
xxx

I HEREBY CERTIFY to the correctness of Municipal Ordinance No. 08, series of 2022, adopted by the Sangguniang Bayan of the Municipality of Marikhatag during its 14th regular session held on November 23, 2022 at the Legislative Session Hall of the Sangguniang Bayan.



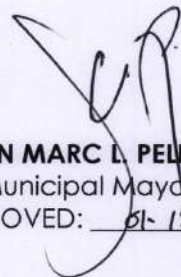
ELPIDIO L. LAMELA, JR.
Sangguniang Bayan Member
(Presiding Officer-Pro-Tempore)

ATTESTED:



MARIA JEANETTE PANTALEON- CRUZ
Secretary to the Sangguniang Bayan

APPROVED:



JUSTIN MARC L. PELENIO
Municipal Mayor

APPROVED: 01-12-2023



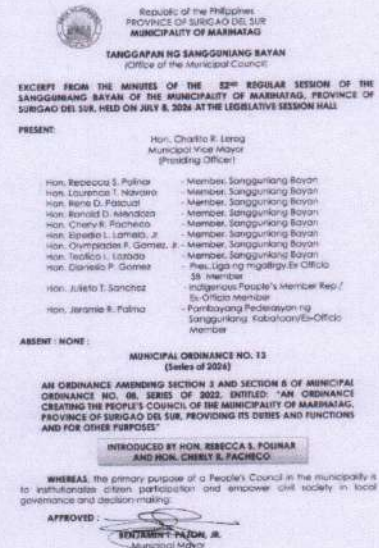
Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF MARIHATAG

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

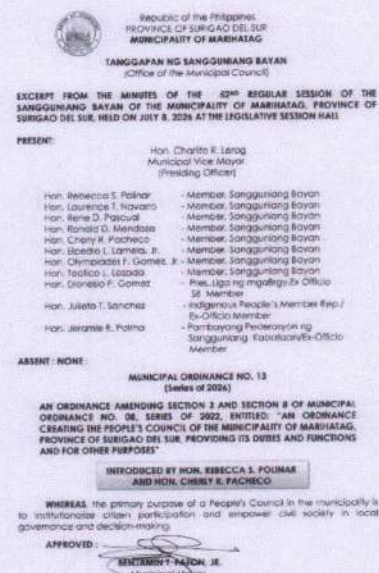
**PHOTOS TAKEN DURING THE POSTING OF COPIES OF MUNICIPAL
ORDINANCE NO. 13, SERIES OF 2026
DATE OF POSTING: AUG. 26, 2026**



Posting of Municipal Ordinance No. 13, Series of 2026 at the Legislative Building



Posting of Municipal Ordinance No. 13, Series of 2026 at the Municipal Hall





Posting of Municipal Ordinance No.13, Series of 2026 at the Municipal Gymnasium



Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF MARIKINAG

TANGGAPANG NG SANGGUNIAN BAYAN
(Office of the Municipal Council)

EXCERPT FROM THE MINUTES OF THE 63RD REGULAR SESSION OF THE
SANGGUNIAN BAYAN OF THE MUNICIPALITY OF MARIKINAG, PROVINCE OF
SURIGAO DEL SUR, HELD ON JULY 8, 2026 AT THE LEGISLATIVE SESSION HALL

PRESENT:

Hon. Charrito R. Leticia
Municipal Vice Mayor
(Presiding Officer)

Hon. Rebecca S. Polinar	- Member, Sangguniang Bayan
Hon. Laurence T. Navarro	- Member, Sangguniang Bayan
Hon. Rene D. Pascual	- Member, Sangguniang Bayan
Hon. Ronald D. Mendoza	- Member, Sangguniang Bayan
Hon. Cheryl R. Pacheco	- Member, Sangguniang Bayan
Hon. Epifanio L. Lometa, Jr.	- Member, Sangguniang Bayan
Hon. Olympides F. Gomez	- Member, Sangguniang Bayan
Hon. Teodoro L. Latacla	- Member, Sangguniang Bayan
Hon. Donato F. Gomez	- Pres. Liga ng mga Inangay & Office SB Member
Hon. Julieto T. Sanchez	- Indigenous People's Member Rep./ Ex-Officio Member
Hon. Jerome R. Polino	- Pambayang Federation ng Sangguniang Kabataan-Office Member

ABSENT: NONE

MUNICIPAL ORDINANCE NO. 13
(Series of 2026)

AN ORDINANCE AMENDING SECTION 3 AND SECTION 8 OF MUNICIPAL
ORDINANCE NO. 08, SERIES OF 2022, ENTITLED: "AN ORDINANCE
CREATING THE PEOPLE'S COUNCIL OF THE MUNICIPALITY OF MARIKINAG,
PROVINCE OF SURIGAO DEL SUR, PROVIDING ITS DUTIES AND FUNCTIONS
AND FOR OTHER PURPOSES"

INTRODUCED BY HON. REBECCA S. POLINAR
AND HON. CHERLY R. PACHECO

WHEREAS, the primary purpose of a People's Council in the municipality is
to institutionalize citizen participation and empower civil society in local
governance and decision-making;

APPROVED:

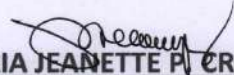
BENJAMIN T. PAZON, JR.
Municipal Mayor

PREPARED BY:


APRIL KENT S. PAIMALAN

AA - III

REVIEWED BY:


MARIA JEANETTE P. CRUZ

Secretary to the Sangguniang Bayan


MARIA JEANETTE P. CRUZ
Secretary to the Sangguniang Bayan